



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Indian Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004, Kerala

CIN :U40100KL2011SGC027424

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Abstract

Establishment – Smt. Lekha. G, Chief Internal Auditor – Additional Charge of Company Secretary – Sanctioned – Orders issued.

CORPORATE OFFICE (ADMINISTRATION)

B.O.(FTD) No.2613/2017 (Estt.III/9395/2008). Dated, Thiruvananthapuram, 23.10.2017.

Read:- (1) B.O (FTD) No.3230/2015 (Estt.III/9395/2008) dated 26.12.2015.
(2) Appointment Memo No.Estt.III/7490/2012 dated 26.09.2017.
(3) Decision of the Full Time Directors' Meeting held on 13.10.2017.

ORDER

Smt. Lekha. G, advised by Kerala Public Service Commission has been appointed as Chief Internal Auditor in Kerala State Electricity Board Limited vide memo read as 2nd paper above. As per Board Order read as 1st paper above, she was posted as Assistant Company Secretary with full additional charge of the Company Secretary of Kerala State Electricity Board Limited while she was working as Finance Officer. She continued in the post of Assistant Company Secretary till her appointment as Chief Internal Auditor and is not relieved from the said post for want of substitute arrangement.

Since the post of Company Secretary cannot be left vacant due to statutory obligations, the Full Time Directors' meeting held on 13.10.2017 has decided to give full additional charge of the Company Secretary to Smt. Lekha. G, Chief Internal Auditor till a new Company Secretary is appointed.

Orders are issued accordingly.

By Order of the Full Time Directors,
Sd/-
P.G. UNNIKRISHNAN,
SECRETARY (ADMINISTRATION).

To

Smt. Lekha. G, Chief Internal Auditor.
The Chief Engineer (HRM).

Copy to:-

1. The Financial Adviser.
2. The Chief Internal Auditor.
3. The Legal Adviser & Disciplinary Enquiry Officer.
4. The Chief Vigilance Officer.
5. The Chief Engineer (IT).
6. The TA to Chairman & Managing Director/Director (Distn.& IT/ Director (Trans. & System Operation)/Director (Gen.Civil & HRM)/ Director (Corporate Planning, Gen.-Ele.,SCM &Safety).
7. The PA to Director (Finance)/Senior CA to Secretary (Administration).
8. The Company Secretary-in charge.
9. The Fair Copy Superintendent, Office of the Secretary (Admn.).
10. Library/Stock file.

Forwarded / By Order


Senior Superintendent