



KERALA STATE ELECTRICITY BOARD LIMITED

Reg. Office: Vydyuthi Bhavanam, Pattom, Thiruvananthapuram-695 004, Kerala
Website: www.kseb.in. CIN: U40100KL2011SGC027424



POWER ENGINEER'S TRAINING AND RESEARCH CENTRE (PETARC)
Moolamattom P.O., Idukki Dist., Pin - 685 589, Website: petarc.kseb.in

Phone: 04862 252378 / 9496009300 / 9446008434, E-Mail : petarc.kseb@gmail.com

No. PET – 120 / 2020-21/53

15th July 2020

To

All Controlling Officers
KSEB Ltd.

Sir,

- Sub: Online training program on **“Basics of Control & Protection”** for all Electrical Engineers at PETARC, Moolamattom – Inviting Nominations - reg.
- Ref: 1. Office Order (D,IT&HRM) No.864/2020(No.HRD.7/Online Training/20-21)
Tvp, dated; 11.06.2020.
2. Office order (CMD) No.907/2020 (No.HRD 7/Online Training/20-21),
Tvp, dated 22.06.2020.

Based on the referred Office Orders, for conducting online training programs at PETARC, a Training Program on **“Basics of Control & Protection”** for all Electrical Engineers is scheduled **on 29.07.2020 & 30.07.2020. Training will be held from 09.00 am to 01.00 pm on both days. (Only forenoon sessions on both days).**

The selected participants should attend the online training from the **nearest Substation to their office/Electrical Division/Circle Conference Hall**, where good wifi facility is available and use the same to attend the training program. ARU head should make necessary communication with the respective substation authorities and make sure that the participant is attending the online session in a dedicated manner. The duration of the training is from 9am to 1pm (4 hours per day) with 10 minutes break after each hour. The participants should go back to their office and attend the office works during the afternoon sessions. On successful completion of the online training program, participants will be awarded with a certificate of attendance from this office. All participants should login with “Microsoft Teams” in their Laptop / other suitable device for the training program at 8.45 am without fail.

Nominations from interested Officers under your jurisdiction may please be forwarded to **this office on or before 22.07.2020 in the format** shown below.

Sl. No.	Name	Designation	Employee code	Name of office	Phone No. (Whatsapp)	e-mail (Personal)	Attending from :- (name of Substation or Ele.Division/Circle Conference Hall)

Please note that, those who are selected from the nominations will be intimated in due course.

Yours faithfully

Sd/-
DEPUTY CHIEF ENGINEER
PETARC, Moolamattom